



# Mikhail Bardashov

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**Date of birth:** 10/10/1980 | **Nationality:** Russian | (+7) 9032650500 | [mbardashov@gmail.com](mailto:mbardashov@gmail.com) |

Saratovskaja 22-726, 109125, Moscow, Russia

## ● WORK EXPERIENCE

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05/08/2021 – CURRENT – Moscow, Russia

### **HEAD OF TREASURY OFFICE – OOO "STROYPROEKT"**

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Developing and managing payment schedule  
Managing cashflow  
Calculating deposits, depositing  
Working with special accounts  
Developing the system of budget management, managing the system of payment planning and control  
Developing the process of controlling cash limits.  
Managing payments to external parties.

19/07/2019 – 05/03/2021 – Moscow, Russia

### **HEAD OF TREASURY AND BANKING SUPPORT OFFICE – AO «POLITEKHSTROY»**

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#### **Head of treasury and banking support office (before October, 2019 deputy head)**

Department management. Department goal setting and control.  
Payment schedule developing and management  
Cashflow management  
Managing banking operations in bank-clients: making payments  
Working with banks  
Developing plans, reporting, preparing treasury's cumulative and analytical reports  
Analyzing daily register of payments.  
Developing a process for managing cash outflow  
Monitoring payments on different levels – contracts, sites, accounts.  
Monitoring payments are done within the approved budgets.  
Monitoring fulfilment of obligations as specified in the contracts (prepayments, prepayment deduction percentage, final settlements etc.).  
Operational planning and cash management.  
Monitoring cash flow to fulfill contract obligations.  
Management of loan, security, bank warranty contracts.  
Automating key processes of the treasury (via BIT FINANCE)

19/02/2018 – 18/07/2019 – Moscow, Russia

### **OOO «RK STROY» – HEAD OF TREASURY OFFICE**

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Developing and managing payment schedule  
Managing cashflow  
Calculating deposits, depositing  
Working with special accounts  
Developing the system of budget management, managing the system of payment planning and control  
Developing the process of controlling cash limits.  
Managing payments to external parties.

10/01/2004 – 11/02/2018 – Moscow, Russia

### **HEAD OF PROJECT AND CORPORATE FINANCE – AO «INTEKO»**

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Working with banks to secure corporate loans for GK INTEKO, securing project-tied loans, obtaining bank guarantees. Debt refinancing and restructuring. Covenant clauses management as stipulated in the loan documentation. Coordinating TS, overseeing preparation of documents for the banks, developing financial models of the projects, negotiating key clauses of loan and security documentation, negotiations with consultants and underwriters, managing corporate payroll program, working with leasing companies.

- Managing work of the budgeting department.
- Budget control, overseeing execution of the approved budget limits, processes compliance monitoring.
- Managing payment schedule, overseeing payment orders, daily payment.
- Management accounting and budget performance БДР, БДДС.
- Overseeing budget planning and budget performance.
- Developing strategic budgets based on key performance metrics and business plans.

## ● EDUCATION AND TRAINING

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01/08/2017 – 19/07/2019 – Moscow, Russia

**MASTER'S DEGREE IN MUSEOLOGY AND PROTECTION OF NATURAL AND CULTURAL HERITAGE (WITH HONORS)** – Russian State University for Humanities

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**Address** Miuskaya sq. 6 , Moscow, Russia | **Website** <https://www.rsuh.ru/en/>

01/09/1997 – 10/07/2002 – Dubna , Russia

**BACHELOR DEGREE, FINANCE AND CREDIT (WITH HONORS)** – Dubna State University

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**Address** Universitetskaja 19, Dubna , Russia | **Website** <https://uni-dubna.ru/>

09/2018 – 09/2018 – Zadar, Croatia

**UNDERWATER ARCHEOLOGY FIELDSCHOOL** – International Center for Underwater Archeology in Zadar

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**Address** Zadar, Croatia | **Website** <http://icua.hr/en>

**CMAS UNDERWATER ARCHAEOLOGY DIVER** – Cmas Russia

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02/2019 – 02/2019

**PADI RESCUE DIVER.** – PADI Russia

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## ● LANGUAGE SKILLS

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Mother tongue(s): **RUSSIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B2	B2	B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

- **DIGITAL SKILLS**

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### **My Digital Skills**

Microsoft Office | Microsoft Excel | Microsoft Powerpoint | Google Drive | Social Media | Microsoft Word | Zoom | Internet user | Organizational and planning skills | Outlook